

John Muir Charter Schools
117 New Mohawk Rd. Ste. F
Nevada City, CA 95959
Phone: 530.272.4008
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John Muir Charter Schools Meeting of the Board of Directors
Wednesday, November 10, 2021
10:00 a.m.
John Muir Charter Schools Office
117 New Mohawk Rd. Suite F
Nevada City, CA 95959

Zoom Meeting
<https://us02web.zoom.us/j/85078908073>

Meeting ID: 850 7890 8073
Dial-in by location:
+1 669 900 9128

Audio of this meeting will be recorded

AGENDA

ANNOUNCEMENT No. 1: This meeting is being held pursuant to the procedures established in Assembly Bill 361 amending elements of the Brown Act effective October 1, 2021. All Board members may attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

ANNOUNCEMENT No. 2: The public will have access to the John Muir Charter Schools Governing Board meeting through Zoom Teleconferencing. If you are joining the meeting via Zoom and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. A moderator will call you by the last three digits of your phone number when it is your turn to speak. Speakers will be limited to 3 minutes.

ANNOUNCEMENT No. 3: Should this Board meeting encounter any security breach or inappropriate issues, the meeting will be ended immediately and rescheduled as soon as practical.

1. Meeting Call to Order
2. Introductions
3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3)

minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

4. Additions to the Agenda
5. Adoption of the Agenda
6. Informational/Action Items
 - A. Approval of the Minutes of the Regular Board Meeting Wednesday, October 13, 2021 (Attachment 1, Page 5)
 - B. Approval of Vendor Payments 9/26/21 - 10/25/21 (Attachment 2, Page 11)
 - C. Approval of New and Termed Employees 9/30/21 - 10/31/21 (Attachment 3, Page 19)
 - D. Vote for Virtual or In-Person 12/8/2021 Board Meeting
 - E. Vision Statement Discussion and Possible Action (Attachment 4, Page 21)
 - F. Educator Effectiveness Block Grant Plan (Attachment 5, Page 25)
7. Discussion Items
 - A. JMCS Foundation Report
 - B. CEO's Report
8. Miscellaneous Information Items
 - A. Correspondence
 - B. Schedule of Future Board Meetings
 - i. Wednesday, December 8, 2021, 10 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.
 - ii. Wednesday, January 12, 2021, 10 a.m. Sacramento Regional Conservation, Corps 6101 27th Street Sacramento, CA 95822 or virtual pending board approval.

Board Attendance at Upcoming Meetings:

Wednesday, December 8th, 2021, 10 a.m. (pending approval),	Wednesday, January 12th, 2021, 10 (pending approval)
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- | | |
|-------------------------|---------------------|
| A. Stan Miller: Yes | A. Stan Miller: |
| B. Michael Corbett: Yes | B. Michael Corbett: |
| C. Len Eckhardt: Yes | C. Len Eckhardt: |
- Yes or No
Yes or No
Yes or No

- D. Sallie Wilson: Yes
Yes or No
- E. Gil Botello: Yes
Yes or No

- D. Sallie Wilson:
- E. Gil Botello:

9. Request for Agenda Items

10. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

- John Muir Charter Schools Office, 117 New Mohawk Rd. Suite F, Nevada City, Ca 95959
- www.johnmuircs.com

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Minutes

1. Meeting Call to Order

Stan Miller called the meeting to order at 10:03 a.m.

2. Introductions

JMCS Board Members in attendance: Stan Miller, Sallie Wilson, Michael Corbett, Len Eckhardt, and Gil Botello. JMCS Staff Members in attendance: CEO RJ Guess, COO Dawn McConnell, and Administrative Coordinator Luz Delgado.

3. Oral Communications/Public Comments: Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

4. Additions to the Agenda

None

5. Adoption of the Agenda

On a motion made by Michael Corbett and seconded by Gil Botello, the Agenda was adopted on a 5-0-0 vote.

(Ayes: Miller, Corbett, Wilson, Botello, Eckhardt Noes: None. Absent: None.)

6. Informational/Action Items

A. Approval of the Minutes of the Regular Board Meeting Wednesday, October 13, 2021 (Attachment 1, Page 5)

Stan Miller requested to change the minutes wording in the “Approval of New and Termed Employees 8/26/21 - 9/25/21” document. He advised that “he reviews and approves 504” be rephrased to “he reviews and approves 504 plans”.

On a motion made by Michael Corbett and seconded by Sallie Wilson, the Minutes of the Regular Board Meeting Wednesday, October 13, 2021, was approved on a 5-0-0 vote.

(Ayes: Miller, Corbett, Wilson, Botello, Eckhardt Noes: None. Absent: None.)

B. Approval of Vendor Payments 9/26/21 - 10/25/21 (Attachment 2, Page 11)

Len Eckhardt commented on two travel expenses for “Southwest - Eckhart”. Len stated that both transactions were canceled. Luz Delgado confirmed that a refund was reissued. Gil Botello asked what is the Diverse Network Association and mentioned there are two charges from this association, \$148.95 and \$800. RJ Guess explained that it is for the JMCS website and internet platform. RJ also explained the printer buy-out. The new copier company buys out the lease on the retired copier. RJ said it looks like an expenditure, but it is zeroed out on the new copier invoice.

On a motion made by Gil Botello and seconded by Michael Corbett, the Approval of Vendor Payments 9/26/21 - 10/25/21, was approved on a 5-0-0 vote.

(Ayes: Miller, Corbett, Wilson, Botello, Eckhardt Noes: None. Absent: None.)

C. Approval of New and Termed Employees 9/30/21 - 10/31/21 (Attachment 3, Page 19)

On a motion made by Michael Corbett and seconded by Gil Botello, the New and Termed Employees 9/30/21 - 10/31/21, was approved on a 5-0-0 vote.

(Ayes: Miller, Corbett, Wilson, Botello, Eckhardt Noes: None. Absent: None.)

D. Vote for Virtual or In-Person 12/8/2021 Board Meeting

Stan Miller reminds the board that a vote needs to be taken every month to determine the location of the following month's meeting. Michael Corbett suggests that the December board meeting be held virtually.

On a motion made by Michael Corbett and seconded by Gil Botello, the Vote for a Virtual Board meeting on 12/8/2021 Board Meeting was approved on a 5-0-0 vote.

(Ayes: Miller, Corbett, Wilson, Botello, Eckhardt Noes: None. Absent: None.)

E. Vision Statement Discussion and Possible Action (Attachment 4, Page 21)

Gil Botello and RJ Guess met to plan and develop the RFP the Vision and Statement process and retreat. Gil provided a plan outline from a retreat that he had previously been through. RJ has condensed the proposed plan to meet the needs of the board. The plan will require approximately 13 hours of work over three days with help of the consultant. Board Members will also be assigned homework during this time. They will be reviewing and revising documents. Stan Miller suggested a rephrasing of the estimated cost statement. Stan advised including "competitive bidding" as a replacement statement. Gil agrees with the new verbiage.

On a motion made by Michael Corbett and seconded by Len Eckhardt, the Vision Statement Discussion and Possible Action was approved on a 5-0-0 vote.

(Ayes: Miller, Corbett, Wilson, Botello, Eckhardt Noes: None. Absent: None.)

F. Educator Effectiveness Block Grant Plan (Attachment 5, Page 25)

RJ Guess informed the board that this is a discussion item and no voting will be required. The Educator Effectiveness Block Grant is a total of \$138,860. RJ used the NCSOS Educator Effectiveness Block Grant Plan template as a reference to create the JMCS plan. RJ will review the template for grammar and formatting before submission. This grant will cover the induction costs for the teachers inducted with the Sacramento County Office of Education. The funding can also be used for professional development and the improvement of instructional plans. RJ is looking at purchasing licenses for Canvas, a program used in universities and colleges for student work. The grant will also be used to hire English Language and bilingual support.

7. Discussion Items

A. JMCS Foundation Report

Gil Botello reported that the Foundation is focusing on a Giving Campaign this winter. Gil has taken the lead on developing ask letters. Gil will be targeting 5 fortune 500 companies in Southern California and will put together an ask packet with approved documents to present to companies. Gil has set a goal of fundraising \$5,000. Stan Miller discussed that companies have a deadline when it comes to giving donations; most deadlines are set for January and February. Gil is aware of the timeline and is working diligently to get packets out by then.

B. CEO's Report

RJ Guess presented to the board an overview of what has been going on at JMCS and in legislation.

- Enrollment: Enrollment as of 11/09/21 is 418. We are projecting a P1 ADA of approximately 322. RJ is working with Rachael Navarette and Dawn McConnell on a series of scenarios that may be employed in 2022-2023 if enrollment and ADA remain low, all scenarios with ADA below 420 will result in FTE reductions at both the site and administrative levels. More information and precise scenarios will be presented at the December board meeting.
- COVID and Vaccinations: JMCS staff continue to be proactive and timely in sending in negative COVID tests. Since the last board meeting, there has been very little additional information about vaccine mandates for students and staff. Under current law, requirements implemented through rulemaking must include medical and personal belief exceptions. Depending on federal actions, this requirement will likely become effective for students in grades 7th-12th on July 1, 2022.
- Legislation and Hold Harmless Possibilities: The legislature is not in session, when they return they will discuss Hold Harmless baseline funding provisions for both districts and charter schools. RJ has been in touch with both charter school associations and representatives of CCSESA, ACSA, and CSBA. This issue is a priority for CCSA, CSDC, ACSA, CSBA, and CCSESA. There is speculation that finance will push for a charter growth cap as an essential component of a Hold-Harmless. RJ will keep the board updated with new information.
- Food Services Updates: JMCS continues to distribute shelf-stable meals daily to all students who would like one. Beginning in 2022-23 all schools must provide 2 meals to any pupil requesting one. Reimbursement is by the state for all schools participating in National School Lunch Program. RJ is investigating if JMCS will be required to provide a breakfast to all who request a meal in addition to a lunch.

8. Miscellaneous Information Items

A. Gil Botello was at a Logistic Conference, for the certification of Drone Piolets. They have entered into an MOU with the WIOA board. Gil had a conversation with the presenter to present to JMCS Students. He believes this can be an option for a career path. Michael Corbett agrees that this would make a good career pathway. Stan Miller requests Gil to look into it further.

B. Correspondence

None.

A. Schedule of Future Board Meetings

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Yes
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Yes
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Yes
E. Gil Botello: Yes
Yes

A. Stan Miller:
B. Michael Corbett:
C. Len Eckhardt:
D. Sallie Wilson:
E. Gil Botello:

Luz Delgado will send a Doodle for Board Member Schedules

9. Request for Agenda Items

- Population of Disengaged Youth
- Drone Pilot Certification Information
- Vote for Virtual or In-Person 1/12/2022 Board Meeting

10. Adjournment

Stan Miller adjourned the meeting at 11:18 a.m.