

John Muir Charter Schools
117 New Mohawk Rd. Ste. F
Nevada City, CA 95959
Phone: 530.272.4008
Fax: 530.272.4009
Web: www.johnmuircs.com

John Muir Charter Schools Meeting of the Board of Directors

Wednesday, July 8, 2020

10:00 a.m.

John Muir Charter Schools Office
117 New Mohawk Rd. Suite F
Nevada City, Ca 95959

Zoom Link and Call-In Number

<https://us02web.zoom.us/j/89329366508>

Meeting ID: 893 2936 6508

Dial in:

+1 669 900 9128 US

Audio of this meeting will be recorded

AGENDA

- 1. Meeting Call to Order**
- 2. Introductions**
- 3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.
- 4. Additions to the Agenda**
- 5. Adoption of the Agenda**
- 6. Action Items**
 - A. Closed Session: Personnel Matters - Public Employee Performance Evaluation: Chief Executive Officer (Gov. Code §54957)
 - B. Approval of the Minutes of the Regular Board Meeting Wednesday, June 10, 2020 (Attachment #1, Page 3)

- C. Approval of Vendor Payments 5/26/20 - 6/25/20 (Attachment #2, Page 9)
- D. Approval of New and Termed Employees 6/1/20 - 6/30/20 (Attachment #3, Page 15)

7. Discussion Items

- A. Process and Criteria for Reopening (Attachment #4, Page 17)
- B. Foundation Report (Stan Miller)
- C. CEO’s Report (RJ Guess)

8. Information Items

- A. Correspondence
- B. Schedule of Future Board Meetings
 - i. Wednesday, August 12, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822
 - ii. Wednesday, September 9, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

Board Attendance at Upcoming Meetings:

Wednesday, August 12, 2020, 10 a.m.

- A. Stan Miller: Yes or No
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes or No
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

Wednesday, September 9, 2020, 10 a.m.

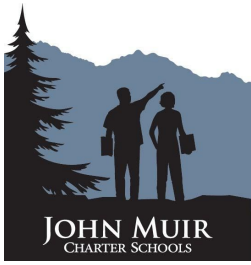
- A. Stan Miller: Yes or No
- B. Michael Corbett: Yes or No
- C. Len Eckhardt: Yes or No
- D. Sallie Wilson: Yes or No
- E. Gil Botello: Yes or No

9. Request for Agenda Items

10. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

- John Muir Charter Schools Office, 117 New Mohawk Rd. Suite F, Nevada City, Ca 95959
- www.johnmuircs.com



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Attachment #1

John Muir Charter Schools Meeting of the Board of Directors

Wednesday, June 10, 2020

10:00 a.m.

John Muir Charter Schools Office
117 New Mohawk Rd. Suite F
Nevada City, Ca 95959

Zoom Link and Call-In Number

<https://us02web.zoom.us/j/81900782691>

Meeting ID: 819 0078 2691

Dial In Number:

+1 669 900 9128 US

Audio of this meeting was recorded

MINUTES

1. Meeting Call to Order

Stan Miller called the meeting to order at 10:06 a.m.

2. Introductions

JMCS Board Members in attendance: Stan Miller, Gil Botello (arrived at 10:13a.m.), Michael Corbett, Len Eckhardt, and Sallie Wilson. JMCS staff members in attendance: CEO RJ Guess (arrived at 10:16a.m.), COO Mike Wegner, Administrative Coordinator Amber Aldrich, Fiscal Analyst Rachael Navarette, and TAC Representative Rich Johnson.

3. Order of Business

A. Reappointment of Board Member Sallie Wilson (term expires 6/30/2020), LCC Representative

Stan Miller announces Sallie Wilson will be reappointed as the LCC representative board member. She is reappointed to a four-year term which will end June 30, 2024.

- 4. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

None.

5. Additions to the Agenda

None.

6. Adoption of the Agenda

On a motion by Michael Corbett, seconded by Sallie Wilson, the agenda was adopted on a 4-0-1 vote. (Ayes: Miller, Corbett, Eckhardt, Wilson. Noes: None. Absent: Botello.)

7. Action Items

- A. Approval of the Minutes of the Regular Board Meeting Wednesday, May 13, 2020 (Attachment #1, Page 5)

On a motion by Len Eckhardt, seconded by Michael Corbett, the minutes of the regular board meeting May 13, 2020, were adopted on a 4-0-1 vote. (Ayes: Miller, Corbett, Eckhardt, Wilson. Noes: None. Absent: Botello.)

- B. Approval of Vendor Payments 4/26/20 - 5/25/20 (Attachment #2, Page 11)

On a motion by Gil Botello, seconded by Michael Corbett, the vendor payments 4/26/20-5/25/20 were adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

- C. Approval of New and Termed Employees 5/1/20 - 5/31/20 (Attachment #3, Page 17)

Stan Miller announces no action to be taken as there are no new or termed employees to be approved.

- D. Approval of 2019-2020 3rd Interim Budget

- i. Approval of 2019-2020 3rd Interim Budget Revision (Attachment #4, Page 19)

Rachael Navarette reminds the board that a 3rd interim budget revision is not required. Rachael explains the revisions to the budget regarding the recently awarded PPP loan, reduced travel expenses, and adjusted budgets for graduation ceremonies and Revolution foods.

On a motion by Len Eckhardt, seconded by Gil Botello, the 2019-2020 3rd interim budget revision was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

- ii. Approval of Resolution 20-03: 3rd Interim Budget Revision (Roll Call Vote) (Attachment #5, Page 27)

Michael Corbett made a motion to approve Resolution 20-03: 3rd Interim Budget Revision. Len Eckhardt seconded the motion. A roll call vote was called for: Miller - aye, Corbett - aye, Eckhardt - aye, Botello - aye, Wilson - aye. Motion passed.

E. Adoption of 2020-2021 JMCS Budget

- i. Approval of the 2020-2021 JMCS Adopted Budget (Attachment #6, Page 29)

Rachael Navarette presents the 2020-2021 JMCS budget. She discusses the proposed 10% cut in LCFF (Local Control Funding Formula) funding, slight increase in ADA (average daily attendance) projected, potential increase in travel costs or Chromebooks from current spending, and Revolution Foods projected costs. Conversation ensues regarding the potential decisions from the State legislature and the budget being based on worst case scenarios. On a motion by Gil Botello, seconded by Michael Corbett, the 2020-2021 JMCS budget was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

- ii. Approval of Resolution 20-04: 2020-2021 JMCS Adopted Budget (Roll Call Vote) (Attachment #7, Page 39)

Gil Botello made a motion to approve Resolution 20-04: 2020-2021 JMCS Adopted Budget. Michael Corbett seconded the motion. A roll call vote was called for: Miller - aye, Corbett - aye, Eckhardt - aye, Botello - aye, Wilson - aye. Motion passed.

F. Approval of Resolution 20-05: EPA Account Expenditures for Fiscal Year 2020-2021 (Roll Call Vote) (Attachment #8, Page 41)

Gil Botello made a motion to approve Resolution 20-05: EPA Account Expenditures for Fiscal Year 2020-2021. Sallie Wilson seconded the motion. A roll call vote was called for: Miller - aye, Corbett - aye, Eckhardt - aye, Botello - aye, Wilson - aye. Motion passed.

G. Approval of dates for JMCS Governing Board Meetings in 2020-2021 school year (Attachment #9, Page 45)

Stan Miller and RJ Guess discuss the provisions to the Brown Act and the likelihood of virtual meetings continuing under the Emergency Act of the Governor. On a motion by Len Eckhardt, seconded by Gil Botello, the dates for JMCS Governing Board Meetings in 2020-2021 school year were adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

H. Approval of Operational Update in lieu of the LCAP (Attachment #10, Page 47)

Mike Wegner explains the Operational Update is a placeholder until the 1-year LCAP template is released and shows what we have done to pivot in order to show how we have used the funds we've received. Mike says the 2020-2021 LCAP is required to be approved by December 15, 2020, and the 3-year template should come back this time next year for 2021-2022.

On a motion by Gil Botello, seconded by Sallie Wilson, the Operational Update in lieu of the LCAP was adopted on a 5-0-0 vote. (Ayes: Miller, Botello, Corbett, Eckhardt, Wilson. Noes: None. Absent: None.)

8. Discussion Items

A. Distance Learning Update

Mike Wegner presents no changes have been made to the distance learning options previously presented. JMCS will be offering summer academic programming for interested teachers and students. Rich Johnson speaks to his experience at his site and explains how helpful it was to have help from the partner site and at the district level to encourage student engagement. Mike explains we are seeing 70% engagement, while typical schools statewide are seeing 30%.

B. Student Engagement Data (Attachment #11, Page 51)

RJ Guess explains the student engagement data and the variations depending on the closure status of the partner agency. RJ states the average 70% engagement speaks to teacher and student commitment and the support of the partner agencies. Mike Wegner screenshares the site tracker for student engagement and explains that the model of this tracker will continue for each site into the next school year.

C. Process and Criteria for Reopening (Attachment #12, Page 53)

Mike Wegner explains this is a starting place and we are anticipating more information from the CDE (CA Department of Education) later this week. Discussion continues about the State guidelines, CDE guidance, and individual sites ordering cleaning and PPE supplies to ensure proper hygiene and cleaning protocols are followed. RJ Guess confirms we will be taking the direction of County Health officers and listening to the comfort levels of our students and teachers.

D. TAC Report (Rich Johnson) (Attachment #13, Page 57)

Rich Johnson provides the TAC report discussing the recent Regional Working Day, Courageous Conversations work, and questions from teachers regarding staffing cuts. Rich shares the nearly 4-hour Regional Working Day Zoom call was engaging and staff feel the Courageous Conversations work has been really beneficial, especially given our current situation in the weeks since George Floyd's murder and public outcry. RJ Guess and Mike Wegner handle questions about staffing cuts and discuss current student recruitment strategies that are proving effective.

E. Foundation Report (Stan Miller)

Stan Miller shares the Foundation continues to develop and grow, there is still a need for more board members, they are looking for corporate donors, and work continues on the electronic press kit. Stan formally requests a meeting with the Foundation board and the JMCS leadership team to revisit clarity and compelling reasons for developing the Foundation. Mike Wegner and RJ Guess agree they can make that happen. Stan to survey the Foundation board and propose dates for the meeting.

F. CEO’s Report (RJ Guess)

RJ Guess shares about the tumult of the past month with proposed legislation for an age cap on high school funding impacting the exemption JMCS operates under. RJ explains the proposed age cap legislation has shifted from age 19 to 26. Mike Wegner shares about the staff gatherings held last week to discuss how staff has been impacted by the current unrest in the country regarding racism and the year-long work that has already taken place in the Courageous Conversations curriculum.

9. Information Items

A. Correspondence

Stan Miller announces he received correspondence from the Law Offices of Young, Minney, and Corr, LLP regarding a recent Supreme Court ruling. The correspondence states that redaction of electronic records is not “extraction” under the Public Records Act, and therefore, public entities may not charge its cost for this work.

B. Schedule of Future Board Meetings (dates of future meetings are subject to approval at this meeting)

- i. Wednesday, July 8, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822
- ii. Wednesday, August 12, 2020, 10 a.m., at Sacramento Regional Conservation Corps, 6101 27th Street, Sacramento, CA 95822

Board Attendance at Upcoming Meetings:

Wednesday, July 8, 2020, 10 a.m.

- A. Stan Miller: Yes
- B. Michael Corbett: No
- C. Len Eckhardt: Yes
- D. Sallie Wilson: Yes
- E. Gil Botello: Yes

Wednesday, August 12, 2020, 10 a.m.

- A. Stan Miller: Yes
- B. Michael Corbett: Yes
- C. Len Eckhardt: Yes
- D. Sallie Wilson: No
- E. Gil Botello: Yes

10. Request for Agenda Items

RJ Guess requests a closed session agenda item for the CEO’s evaluation in July.

11. Adjournment

Stan Miller adjourned the meeting at 12:18 p.m.

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John Muir Charter Schools

Vendor Activity

From 5/28/2020 Through 6/24/2020

Vendor Name	Vendor ID	Check/Vouc... Date	Chec... Num...	Transaction Description	Object Code	Site Code	Expenses
Abila	ABIL000	6/10/2020	10857	April 2020 Financial Software Program Subscription	5800	002	1,237.00
Abila	ABIL000	6/10/2020	10857	May 2020 Financial Software Program Subscription	5800	002	1,237.00
Abila	ABIL000	6/17/2020	10873	June 2020 Financial Software Program Subscription	5800	002	1,237.00
Advantage Print Mktg & More	ADVA000	6/10/2020	10858	Diplomas	4300	001	61.89
Airespring	AIRE000	6/17/2020	10874	Internet Service for Headquarters	5940	001	546.68
AT&T	ATT0001	6/3/2020	10842	Ban#9391028085/Phn for Headquarters	5930	001	77.50
AT&T	ATT0001	6/3/2020	10842	Ban#9391028102/Phn for SLO	5930	110	15.04
AT&T	ATT0001	6/3/2020	10842	Ban#9391028068/Internet for Delta	5940	101	137.89
AT&T	ATT0001	6/17/2020	10875	Ban#9391028095/Phn for Chico	5930	102	41.49
AT&T	ATT0001	6/17/2020	10875	Ban#9391028099/Phn for Fresno	5930	103	59.80
AT&T	ATT0001	6/17/2020	10875	Ban#9391028102/Phn for SLO	5930	110	20.89
AT&T	ATT0001	6/17/2020	10875	Ban#9391028071/Phn for LA	5930	119	20.89
AT&T	ATT0001	6/17/2020	10875	Ban#9391028095/Internet for Chico	5940	102	68.64
AT&T	ATT0001	6/17/2020	10875	Ban#9391028099/Internet for Fresno	5940	103	76.09
AT&T	ATT0001	6/24/2020	10886	Ban#9391057487/Phn for Tahoe	5930	115	20.89
AT&T	ATT0002	6/17/2020	10876	Acct#150773226/Internet for Redding	5940	111	32.10
AT&T	ATT0002	6/17/2020	10876	Acct#151953127/Internet for Tahoe	5940	115	42.80
AT&T	ATT0003	6/17/2020	10877	Acct#08802453037260/Internet for Ukiah	5940	116	53.50
AT&T	ATT0005	6/3/2020	10843	Acct#8310007165949/Internet for Headquarters	5940	001	604.79
Atrium Court, LLC	ATRO000	6/24/2020	10885	July 2020 Rent for YC Santa Rosa	9330	202	3,040.20
Bank Of America	BOAALDR	6/10/2020	10859	Shipping/Postage for Admin	5920	001	100.75
Bank of America	BOAMONN	6/10/2020	10860	Face Masks for Staff & Students	4300	001	89.00
Bank of America	BOAMONN	6/10/2020	10860	Supplies for Guess, RJ	4300	001	40.07
Bank of America	BOAMONN	6/10/2020	10860	Printer for Business Services	4400	002	575.03
Bank of America	BOAMONN	6/10/2020	10860	Laptop for LA CCC/Rich Johnson	4400	119	771.49
Bank of America	BOAMONN	6/10/2020	10860	Chromebooks for Venice	4400	302	985.46
Bank of America	BOAMONN	6/10/2020	10860	Return/Cancel of Chromebooks for Venice	4400	302	(1,051.80)
Bank of America	BOAMONN	6/10/2020	10860	Mo Subscription for Adobe Acrobat/Wegmer, M	5800	001	16.99
Bank of America	BOAMONN	6/10/2020	10860	Mo Subscription for Google Voice/Aldrich, Amber	5800	001	11.96
Bank of America	BOAMONN	6/10/2020	10860	Mo Subscription for Google Voice/Scholl, Aaron	5800	001	26.21
Bank of America	BOAMONN	6/10/2020	10860	Video Conference Service for Admin	5800	001	104.93
Bank of America	BOAMONN	6/10/2020	10860	Video Conference Service for Wegner, Rachel	5800	001	13.49
Bank of America	BOAMONN	6/10/2020	10860	Mo Subscription for Adobe Acrobat/Wood, T	5800	002	16.99
Bank of America	BOAMONN	6/10/2020	10860	Mo Subscription for Adobe Acrobat/Sturgis	5800	003	16.99
Bank of America	BOAMONN	6/10/2020	10860	Mo Subscription for Adobe Acrobat/Moneypenny	5800	004	16.99
Bank of America	BOAMONN	6/10/2020	10860	Mo Subscription for Adobe Acrobat/YC Santa Rosa	5800	202	16.99

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

John Muir Charter Schools

Vendor Activity

From 5/28/2020 Through 6/24/2020

Vendor Name	Vendor ID	Check/Vouc... Date	Chec... Num...	Transaction Description	Object Code	Site Code	Expenses
Bank of America	BOAMONN	6/10/2020	10860	Shipping of IT Inventory	5920	004	188.54
Bank of America	BOAMONN	6/10/2020	10860	1-800 Phn Line for Stdt Recruitment	5930	001	50.47
Bank of America	BOAMONN	6/10/2020	10860	Internet for Monterey	5940	114	90.95
Bank of America	BOAMONN	6/10/2020	10860	Internet for UCCIE	5940	209	437.38
Bank of America	BOANAVA	6/10/2020	10861	Adobe Acrobat Mo Subscription for Navarrete, Rachael	5800	002	14.99
Bank of America	BOANAVA	6/10/2020	10861	Fax Line for Admin	5930	001	5.61
Bank of America	BOANAVA	6/10/2020	10861	Fax Line for Sac CCC	5930	108	5.61
Bank of America	BOANAVA	6/10/2020	10861	Fax Line for SLO	5930	110	5.61
Bank of America	BOANAVA	6/10/2020	10861	Fax Line for Fortuna	5930	112	5.61
Bank of America	BOANAVA	6/10/2020	10861	Fax Line for YC Santa Rosa	5930	202	5.62
Bank of America	BOANAVA	6/10/2020	10861	Fax Line for UCCIE	5930	209	5.62
Bank of America	BOANAVA	6/10/2020	10861	Fax Line for WINTER	5930	318	5.62
Bank of America	BOANAVA	6/10/2020	10861	Fax Line for RVS	5930	407	10.61
Bank of America	BOAWEGR	6/10/2020	10862	Curriculum Supplies for Success Center	4300	001	11.46
Blue Shield of California	BLUE000	6/24/2020	10887	July 2020 Health Insurance	9330	000	43,839.45
Central City Neighborhood Partners	CENT001	6/24/2020	10889	July 2020 Rent for GEM Academy	9330	402	3,373.00
City of La Habra	CITYL00	6/24/2020	10890	July 2020 Rent for OCYC	9330	408	1,151.67
City of Riverside	CITYR00	6/24/2020	10891	July 2020 Rent for Riverside	9330	407	1,232.13
Comcast	COMC000	6/3/2020	10845	Acct#8155300342550860/Internet for YC Santa Rosa	5940	202	209.65
Comcast	COMC000	6/24/2020	10892	Acct#8155600281626914/Internet for Chico	5940	102	89.74
Conservation Corps North Bay	CON000	6/10/2020	10863	Jan-March 2020 Fac Exp/Copier Rent for CCNB	5600	202	375.85
Conservation Corps North Bay	CON000	6/10/2020	10863	Jan-March 2020 Fac Exp/Rent for CCNB	5600	202	5,805.00
Conservation Corps North Bay	CON000	6/10/2020	10863	Jan-March 2020 Fac Exp/Admin Charges for CCNB	5800	202	124.25
Conservation Corps North Bay	CON000	6/10/2020	10863	Jan-March 2020 Fac Exp/Career Pathway Services for CCNB	5800	202	3,750.00
Conservation Corps North Bay	CON000	6/10/2020	10863	Jan-March 2020 Fac Exp/Phn for CCNB	5930	202	1,546.77
Conservation Corps North Bay	CON000	6/24/2020	10893	April 2020 Reimb for Ecology Action Consulting	5800	202	145.00
Conservation Corps North Bay	CON000	6/24/2020	10893	May 2020 Reimb for Ecology Action Consulting	5800	202	145.00
Conservation Corps North Bay	CON000	6/24/2020	10893	Prop 39 Electrical Services @ Cotati & San Rafael	5800	202	11,986.24
Cset - Comm Svcs/Employment Tr	CSET000	6/17/2020	10878	May 2020 Fac Exp/Janitorial Supplies for CSET	4300	207	137.73
Cset - Comm Svcs/Employment Tr	CSET000	6/17/2020	10878	May 2020 Fac Exp/Utilities for CSET	5500	207	347.19
Cset - Comm Svcs/Employment Tr	CSET000	6/17/2020	10878	May 2020 Fac Exp/Copier Rent for CSET	5600	207	260.03

Date: 6/24/20 04:28:48 PM

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

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John Muir Charter Schools

Vendor Activity

From 5/28/2020 Through 6/24/2020

Vendor Name	Vendor ID	Check/Vouc... Date	Chec... Num...	Transaction Description	Object Code	Site Code	Expenses
Cset - Comm Svcs/Employment Tr	CSET000	6/17/2020	10878	May 2020 Fac Exp/Rent for CSET	5600	207	1,407.46
Cset - Comm Svcs/Employment Tr	CSET000	6/17/2020	10878	May 2020 Fac Exp/Indirect Overhead Charges for CSET	5800	207	131.59
Cset - Comm Svcs/Employment Tr	CSET000	6/17/2020	10878	May 2020 Fac Exp/Janitorial Services for CSET	5800	207	280.62
Cset - Comm Svcs/Employment Tr	CSET000	6/17/2020	10878	May 2020 Fac Exp/Conference Phn for CSET	5930	207	198.86
Cset - Comm Svcs/Employment Tr	CSET000	6/17/2020	10878	May 2020 Fac Exp/Phn for CSET	5930	207	568.63
Cset - Comm Svcs/Employment Tr	CSET000	6/17/2020	10878	May 2020 Fac Exp/Internet for CSET	5940	207	37.97
Dataflow Business System, Inc.	DATA001	6/3/2020	10846	Acct#JM4008/Copier for Rancho Cielo	5600	404	32.98
Diane Johnson	JOHN001	5/29/2020	10841	05/31/2020 Garnishment for Case#20000000080472	9520	000	649.00
DNA - Diverse Network Assoc	DNAD000	5/20/2020	10816	June 2020 Website & Video Hosting	5800	004	148.95
DNA - Diverse Network Assoc	DNAD000	5/20/2020	10816	June 2020 Website Hosting	5800	004	800.00
Envoy Plan Services	ENVO002	6/17/2020	10879	May 2020 403(b) Acct Monthly Maintenance Fee	5800	001	50.00
Envoy Plan Services, Inc	ENVO001	5/29/2020	10840	EE Envoy Contributions for 05/31/2020 Payroll Period	9523	000	500.00
EO Reveles	REVE000	6/24/2020	10901	06/17-06/18/2020 Graduation Supply Reimbursement/Camarillo	4300	105	42.87
Frontier Communications	FRON000	6/3/2020	10847	Acct#81827222861019185/Internet for VOALA	5940	319	176.97
Frontier Communications	FRON000	6/10/2020	10864	Acct#56286801910227145/Phn for Norwalk	5930	120	166.18
Frontier Communications	FRON000	6/10/2020	10864	Acct#56286801910227145/Internet for Norwalk	5940	120	86.48
Frontier Communications	FRON000	6/24/2020	10895	Acct#76077591291112155/Phn for UCCIE	5930	209	150.07
Frontier Communications	FRON000	6/24/2020	10895	Acct#56269425651026125/Phn for OCYC	5930	408	84.42
Frontier Communications	FRON000	6/24/2020	10895	Acct#76077591291112155/Internet for UCCIE	5940	209	89.99
Frontier Communications	FRON000	6/24/2020	10895	Acct#56269425651026125/Internet for OCYC	5940	408	95.74
Janeta White	WHIT000	6/24/2020	10907	06/17/2020 Graduation Supply Reimb/Pomona	4300	107	49.45
Kyle Money Penny	MONE000	6/24/2020	10896	03/04-06/03/2020 Mileage Reimbursement	5200	004	328.90
Nevada County Superintendent of Schools	NCSOS00	6/3/2020	10849	EE/ER STRS Contributions for 05/01-05/31/2020 Reporting Per	9511	000	79,122.22
Office Depot	OFF1000	6/10/2020	10866	Supplies for Sturgis	4300	003	94.77
Office Depot	OFF1000	6/17/2020	10880	Supplies for ONH City	4300	403	56.30
Office Depot	OFF1000	6/17/2020	10880	Supplies for ONH Rancho	4300	405	56.30
One Ring Networks	ONER000	6/3/2020	10850	Internet for Camarillo	5940	105	299.00
Operation New Hope	OPER000	6/17/2020	10881	May 2020 Fac Exp/Janitorial Supplies for ONH City	4300	403	103.05

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

John Muir Charter Schools

Vendor Activity

From 5/28/2020 Through 6/24/2020

Vendor Name	Vendor ID	Check/Vouc... Date	Chec... Num...	Transaction Description	Object Code	Site Code	Expenses
Operation New Hope	OPER000	6/17/2020	10881	May 2020 Fac Exp/Janitorial Supplies for ONH Rancho	4300	405	96.60
Operation New Hope	OPER000	6/17/2020	10881	May 2020 Fac Exp/Utilities for ONH City	5500	403	219.19
Operation New Hope	OPER000	6/17/2020	10881	May 2020 Fac Exp/Utilities for ONH Rancho	5500	405	369.41
Operation New Hope	OPER000	6/17/2020	10881	May 2020 Fac Exp/Copier Rent for ONH City	5600	403	268.57
Operation New Hope	OPER000	6/17/2020	10881	May 2020 Fac Exp/Copier Rent for ONH Rancho	5600	405	459.10
Operation New Hope	OPER000	6/17/2020	10881	May 2020 Fac Exp/Phn for ONH City	5930	403	120.39
Operation New Hope	OPER000	6/17/2020	10881	May 2020 Fac Exp/Phn for ONH Rancho	5930	405	159.96
Operation New Hope	OPER000	6/17/2020	10881	May 2020 Fac Exp/Internet for ONH City	5940	403	145.02
Operation New Hope	OPER000	6/17/2020	10881	May 2020 Fac Exp/Internet for ONH Rancho	5940	405	79.98
Operation New Hope	OPER000	6/24/2020	10897	July 2020 Rent for ONH City	9330	403	2,452.50
Operation New Hope	OPER000	6/24/2020	10897	July 2020 Rent for ONH Rancho	9330	405	2,192.50
Optum Bank	OPTU000	6/24/2020	10898	May 2020 HSA Monthly Service Fee	5800	001	25.50
Pearson VUE	PEARS00	6/24/2020	10899	GED Single Contact Vouchers	5800	001	1,750.00
PG&E	PGE0000	6/10/2020	10867	Acct#0715818221-7/Utilities for Headquarters	5500	001	264.70
Pitney Bowes	PITN000	6/17/2020	10882	Postage Refill for HQ/Acct#46629432	5920	001	500.00
Pitney Bowes Global Financial Services	PITN001	6/10/2020	10868	Postage Machine Lease @ HQ for 06/30-09/29/2020	5600	001	625.70
Principal Life Insurance Company	PRIN000	6/24/2020	10900	July 2020 Life Insurance	9330	000	411.07
Rancho Cielo Inc	RANCO00	6/3/2020	10851	June 2020 Rent for Rancho Cielo	5600	404	3,469.17
Rancho Cielo Inc	RANCO00	6/3/2020	10851	June 2020 Internet for Rancho Cielo	5940	404	50.00
Remy J Sturgis	STUR000	6/3/2020	10853	05/22/2020 USB C Hub Reimbursement	4400	003	109.49
Remy J Sturgis	STUR000	6/3/2020	10853	05/11-05/26/2020 Postage Reimbursement	5920	003	16.95
Revolution Foods	REVO000	6/10/2020	10869	May 2020 Food Delivery Service for Pomona	4300	107	455.00
Revolution Foods	REVO000	6/10/2020	10869	May 2020 Food Delivery Service for Sac CCC	4300	108	140.00
Revolution Foods	REVO000	6/10/2020	10869	May 2020 Food Delivery Service for Redding	4300	111	210.00
Revolution Foods	REVO000	6/10/2020	10869	May 2020 Food Delivery Service for Monterey	4300	114	210.00
Revolution Foods	REVO000	6/10/2020	10869	May 2020 Food Delivery Service for LA	4300	119	210.00
Revolution Foods	REVO000	6/10/2020	10869	May 2020 Food Delivery Service for Norwalk	4300	120	420.00
Revolution Foods	REVO000	6/10/2020	10869	May 2020 Food Delivery Service for CSET	4300	207	315.00
Revolution Foods	REVO000	6/10/2020	10869	May 2020 Food Delivery Service for Venice	4300	302	735.00
Revolution Foods	REVO000	6/10/2020	10869	May 2020 Food Delivery Service for GEM Academy	4300	402	735.00
Richard Guess	GUES000	6/3/2020	10848	03/02-03/12/2020 Mileage Reimbursement	5200	001	234.03
Ronald D Cannon	CANN000	6/24/2020	10888	06/18/2020 Graduation Supply Reimbursement/Ukiah	4300	116	75.74
Sacramento County Office of Education	SACC001	6/24/2020	10902	Intern Program for Nekisha Johnson Bell/Credential	9528	000	6,500.00

Note: Partial Payments may cause totals to be overstated in the Expenses or the Charges column.

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John Muir Charter Schools

Vendor Activity

From 5/28/2020 Through 6/24/2020

Vendor Name	Vendor ID	Check/Vouc... Date	Chec... Num...	Transaction Description	Object Code	Site Code	Expenses
Sacramento RCC	SAGR000	6/10/2020	10870	July 2019-June 2020 Rent for SRCC	5600	204	28,104.00
So Calif Mountains Foundation	SOCA000	6/3/2020	10852	April 2020 Fac Exp/Utilities for UCCIE	5500	209	117.43
So Calif Mountains Foundation	SOCA000	6/3/2020	10852	April 2020 Fac Exp/Rent for UCCIE	5600	209	1,663.33
Suburban Propane	SUBU000	6/24/2020	10903	Utilities for Headquarters	5500	001	256.45
Suddenlink	SUDD000	6/3/2020	10854	Acct#07715-125282-01-0/Internet for Fortuna	5940	112	149.30
TCSN-The Computer Shop Netlink	TCSN000	6/10/2020	10871	Internet for SLO	5940	110	94.95
Telcom Data LLC	TELC000	6/24/2020	10904	Firewall Router & Installation @ Headquarters	5800	001	1,975.00
Telcom Data LLC	TELC000	6/24/2020	10904	IT Service call to assist in New Internet Setup @ HQ	5800	004	85.00
The Cleaning Solution	CLEA001	6/3/2020	10844	May 2020 Cleaning Service for HQ	5800	001	375.00
Thomson Properties LLC	THOM002	6/24/2020	10905	July 2020 Rent for Headquarters	9330	001	4,488.91
TIAA Commercial Finance, Inc.	TIAA000	6/24/2020	10906	Crt#42002310/Copier Rent for Rancho Cielo	5600	404	175.88
Time Warner Cable	TIME000	6/17/2020	10883	Acct#844830073699951/Internet for LA	5940	119	101.98
UPS	UPS0000	6/3/2020	10855	Acct#Y3156R/Shipping of Food to Chico	5920	102	25.98
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for IT	5940	004	62.62
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for Napa	5940	106	94.23
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for Pomona	5940	107	94.26
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for Sac CCC	5940	108	31.42
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for SLO	5940	110	62.82
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for Siskiyou	5940	113	31.41
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for Monterey	5940	114	31.42
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for Greenwood	5940	118	62.84
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for Norwalk	5940	120	62.93
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for UCCIE	5940	209	31.42
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for WINTER	5940	318	31.42
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for ONH City	5940	403	31.42
Verizon Wireless	VERI000	6/3/2020	10856	Internet & Hot Spots for OCYC	5940	408	94.23
Williams Stationery	WILLA00	6/24/2020	10908	Supplies for Admin	4300	001	24.31
Williams Stationery	WILLA00	6/24/2020	10908	Supplies for Headquarters	4300	002	40.60
Xerox Financial Services	XERO000	6/10/2020	10872	Crt#010-0066276-001/Copier Rent for Headquarters	5600	001	901.95
Zoom Imaging Solutions Inc.	ZOOM000	6/24/2020	10909	Acct#JM09/Copier Rent for Headquarters	5600	001	17.63
Transaction Total							234,900.50

John Muir Charter Schools

Vendor Activity

From 5/28/2020 Through 6/24/2020

Vendor Name	Vendor ID	Check/Vouc... Date	Chec... Num...	Transaction Description	Object Code	Site Code	Expenses
Report Opening/Current Balance							
Report Transaction Totals							234,900.50
Report Current Balances							

John Muir Charter Schools
Report of New Employees
6/1/2020 - 6/30/2020

<u>Employee Name</u>	<u>Site</u>	<u>Position</u>	<u>FTE</u>	<u>Start Date</u>	<u>EE Replaced (Term Date)</u>
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(None)

John Muir Charter Schools
 Report of Termed Employees
 6/1/2020 - 6/30/2020

<u>Employee Name</u>	<u>Site</u>	<u>Position</u>	<u>FTE</u>	<u>Term Date</u>
Ursula Ahajanian	YC Santa Rosa	Counselor	.50	6/30/2020
Dennis Alexander	Rancho Cielo	Substitute	Hourly	6/30/2020
Jennifer Alling	UCCIE	Substitute	Hourly	6/30/2020
Joseph Guillén	Winter YouthBuild	Instructor	.875	6/30/2020
Michael Merrick	The Success Center	Teacher	1.0	6/30/2020
Megan Metcalf	Ukiah CCC	Substitute	Hourly	6/30/2020
Claire Nims	San Fran. LCC	Teacher	1.0	6/30/2020
Jose Ortiz	Orange County YC	Teacher	1.0	6/30/2020
David Rodriguez	SRCC	Teacher	1.0	6/30/2020
Cally Simpson	Business Svcs	Asst. Admin Coord.	1.0	6/30/2020

John Muir Charter Schools Reopening Guidelines for Individual Sites

In order to begin re-opening JMCS school sites for in-person classes, JMCS must engage the following protocols:

California Counties in “Expanded Stage 2” of the California COVID-19 Response Resilience Roadmap: Limited In-Class Exposure.

1. The county of the school site location must be in Expanded Stage 2 of the California COVID-19 Response Resilience Roadmap, having submitted to and been approved by the State of California an attestation application to enter Expanded Stage 2 (<https://covid19.ca.gov/roadmap/>).
2. The site must develop an in-class plan that meets the following requirements:
 - a. Physical distancing: Through staggered class scheduling or arrangement of furnishings, JMCS staff and students shall maintain a minimum spacing of 6ft distance between individuals.
 - b. Masks are to be worn by staff and students at all times.
 - c. Daily screening of students and staff using the “Screening Questions” (pg. #4)
 - d. Staff and students shall wash their hands or use hand sanitizer containing a minimum of 70% alcohol before entering and exiting the classroom.
 - e. Desks, chairs, computer equipment, doorknobs, and all other items regularly touched by staff and students are to be disinfected using disinfectant wipes, cleaner, or bleach solution before class, after class, a minimum of 2-3 times daily.
 - f. When work, technology, or other items are exchanged between staff and students, the materials and surfaces they have been placed on will be disinfected using disinfectant wipes, cleaner, or bleach solution.
 - g. In-class time may not exceed 1 hour per day or 5 hours per week.
 - h. Distance learning practices must continue in addition to limited in-class operations to account for all other education requirements.
 - i. The JMCS CEO or COO AND the partner agency site director must approve the plan.
 - j. If sites are unable to meet these guidelines due to space or scheduling issues, they may not begin limited in-class operations.

John Muir Charter Schools Reopening Guidelines for Individual Sites

California Counties in Stage 3 of the California COVID-19 Response Resilience Roadmap: Medium In-Class Exposure.

1. The county of the school site location must be in Stage 3 of the California COVID-19 Response Resilience Roadmap, having submitted to and been approved by the State of California an attestation application to enter Stage 3 (<https://covid19.ca.gov/roadmap/>).
2. The site must develop an in-class plan that meets the following requirements:
 - a. Classes may resume in a traditional format with regular capacity and spacing.
 - b. Daily screening of students and staff using the “Screening Questions” (pg. #4)
 - c. Masks are to be worn by staff and students at all times.
 - d. Staff and students shall wash their hands or use hand sanitizer containing a minimum of 70% alcohol before entering and exiting the classroom.
 - e. Desks, chairs, computer equipment, doorknobs, and all other items regularly touched by staff and students are to be disinfected using disinfectant wipes, cleaner, or bleach solution before class, after class, a minimum of 2-3 times daily
 - f. In-class time may not exceed 3 hours per day or 15 hours per week.
 - g. Distance learning practices must continue in addition to limited in-class operations to account for all other education requirements.
 - h. The JMCS CEO or COO AND the partner agency site director must approve the plan.
 - i. If sites are unable to meet these guidelines due to space or scheduling issues, they may not begin medium in-class operations.

John Muir Charter Schools Reopening Guidelines for Individual Sites

California Counties in Stage 4 of the California COVID-19 Response Resilience Roadmap: End of Stay Home Order

1. The county of the school site location must be in Stage 4 of the California COVID-19 Response Resilience Roadmap, having submitted to and been approved by the State of California an attestation application to enter Stage 4 (<https://covid19.ca.gov/roadmap/>) and the county has lifted stay at home orders.

The site must develop an in-class plan that meets the following requirements:

- a. Classes may resume in a traditional format.
- b. Daily screening of students and staff using the "Screening Questions" (pg. #4)
- c. Masks are to be worn by staff and students at all times.
- d. Staff and students shall wash their hands or use hand sanitizer containing a minimum of 70% alcohol before entering and exiting the classroom.
- e. Desks, chairs, computer equipment, doorknobs, and all other items regularly touched by staff and students are to be disinfected using disinfectant wipes, cleaner, or bleach solution before class and after class.
- f. Class schedules may resume in their pre-shutdown format.
- g. The JMCS CEO or COO AND the partner agency site director must approve the plan.

John Muir Charter Schools Reopening Guidelines for Individual Sites

COVID-19 Screening Questions for Entry Into JMCS Classrooms

The following questions must be asked of each staff member and student that enter the classroom:

Since your last day of work or school attendance, or last visit here, have you had any of these symptoms?

- Cough
- Shortness of breath or difficulty breathing
- Or at least two of these symptoms:
 - Fever
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - New loss of taste or smell

If the answer is **YES** to any of these questions, the person who screens shall:

- Not let the staff or student enter the school site;
- Share where to get medical help
 - The Closest Medical Clinic or Testing Site to my JMCS Classroom is:

- Notify the JMCS Regional Director, COO, or CEO immediately.
- The staff member or student may return to the site when they show verification of a negative COVID-19 test or no symptoms for 14 days.