

John Muir Charter Schools
960 McCourtney Rd Suite E
Grass Valley, Ca 95949
Phone: 530.272.4008
Fax: 530.272.4009
Web: www.johnmuircs.com

John Muir Charter Schools
John Muir Charter Schools Meeting of the Board of Directors
Wednesday, November 8, 2023
10:00 a.m.

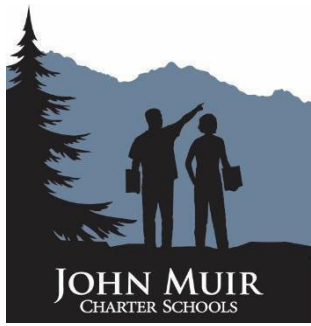
6101 27th St. Sacramento CA 95822
Riverside Heritage - UCCIE
Eric M. Solander Resource Center
7801 Gramercy Place, Ste. 'B', Riverside, CA 92503

Join Via Zoom Meeting ID: 882 3864 8527

Dial by your location:
+1 669 900 9128
Audio of this meeting will be recorded

AGENDA

- 1. Meeting Call to Order**
- 2. Introductions**
- 3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff following a presentation.
- 4. Additions to the Agenda**
- 5. Adoption of the Agenda**
- 6. Informational/Action Items**



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- A. Approval of the Minutes of the Regular Board Meeting Wednesday, October 13, 2023 (Attachment 1, Page 4)
- B. Approval of Vendor Payments (Attachment 2, Page 9)
- C. Approval of New and Termed Employees (Attachment 3, Page 17)
- D. Approval of Board Resolution 23-06 Honoring Bruce Saito Upon His Retirement from the California Conservation Corps (Attachment 4, Page 18)
- E. Financial Reporting Due Dates (Attachment 5, Page 19)

7. Discussion Items

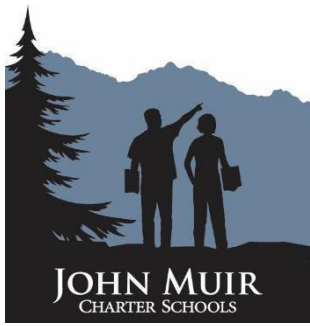
- A. January Professional Development Conference Update
- B. Annual Budget Calendar
- C. CEO's Report

8. Miscellaneous Information Items

- A. Correspondence
- B. Notable Upcoming Dates:
 - January 23-25, 2024: JMCS Professional Development Conference at the Hotel Maya, Long Beach
 - Rancho Cielo Culinary Roundup Sunday, February 25, 2024 in Monterey, Ca

9. Schedule of Future Board Meetings

- i. Wednesday, December 13, 2023, 10:00 am, Sacramento Regional Conservation Corps, 6101 27th St, Sacramento, CA 95822
- ii. Wednesday, January 10, 2023, 10:00 am, Sacramento Regional Conservation Corps, 6101 27th St, Sacramento, CA 95822



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Board Attendance at Upcoming Meetings:

	12/13/2023	01/10/2024	02/07/2023
Stanton Miller	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Michael Corbett	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Sallie Wilson	Yes / No In-person / Remote	Yes / No / Uncertain In-person / Remote	Yes / No In-person / Remote
Len Eckhardt	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Gil Botello	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote

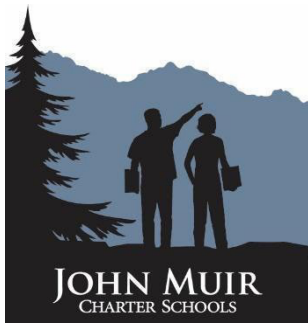
10. Request for Agenda Items

- January Hotel Maya Conference: Better Together, Powered by JMCS.

11. Adjournment

This agenda was posted at least 24 hours in advance of the meeting at:

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 and
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**John Muir Charter Schools
John Muir Charter Schools Board of Directors Meeting Minutes
Wednesday, October 11, 2023
10:00 a.m.**

California Conservation Corps Headquarters
1719 24th St, Sacramento, CA 95816

Riverside Heritage - UCCIE
Eric M. Solander Resource Center
7801 Gramercy Place, Ste. 'B', Riverside, CA 92503

Join Via Zoom:

Meeting ID: 819 0078 2691

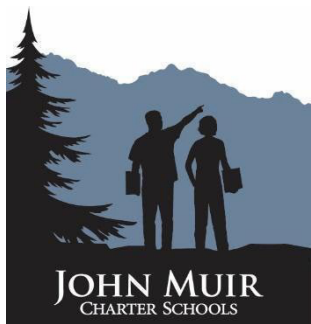
Dial by your location:

+1 669 900 9128

Audio of this meeting will be recorded

AGENDA

- 1. Meeting Call to Order:** Stan Miller called the meeting to order at 10:02 a.m.
- 2. Introductions:** Stan Miller welcomed all participants. Board members present: Stan Miller, Michael Corbett and Sallie Wilson. Absent: Gil Botello and Len Eckhart. Staff members present: RJ Guess, Kyle Money Penny and Dawn Ryley. Lita Lee and Eo Reveles present via Zoom. Anna Pizelo present by phone.
- 3. Oral Communications/Public Comments:** Recognition of individuals wishing to comment on non-agenda items may do so at this time. Individuals who wish to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the board president, please identify yourself. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give directions to staff following a presentation. No public comments.
- 4. Additions to the Agenda:** RJ Guess added discussion item E, Teacher Advisory Committee Report. Moved by Michael Corbett and seconded by Sallie Wilson. Approved



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3-0-0-2. Vote: (Ayes: Stan Miller, Michael Corbett and Sallie Wilson. Noes: None. Abstentions: None. Absent: Len Eckhardt and Gil Botello)

- 5. Adoption of the Agenda:** Moved by Michael Corbett and seconded by Sallie Wilson. Approved 3-0-0-2. Vote: (Ayes: Stan Miller, Michael Corbett and Sallie Wilson. Noes: None. Abstentions: None. Absent: Len Eckhardt and Gil Botello)

6. Informational/Action Items

A. Closed Session: at 10:05 a.m.

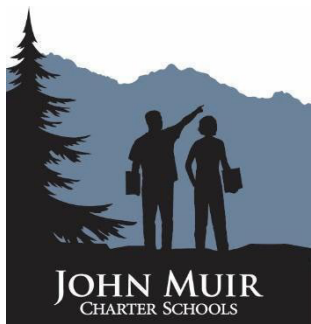
i. Personnel Matters - Public Employee Performance Evaluation: COO and Regional Directors (Gov. Code §54957)

ii. Report out from the closed session at 10:35 a.m. Meeting called back to order at 10:38 a.m. Nothing to report, no action taken.

B. Approval of the Minutes of the Regular Board Meeting Wednesday, September 13, 2023 (Attachment 1, Page 4). Moved by Michael Corbett and seconded by Sallie Wilson. Approved 3-0-0-2. Vote: (Ayes: Stan Miller, Michael Corbett and Sallie Wilson. Noes: None. Abstentions: None. Absent: Len Eckhardt and Gil Botello)

C. Approval of Vendor Payments 08/26/23 - 09/25/23 (Attachment 2, Page 10). Stan Miller questioned badge printing costs and asked if a machine was purchased for each site. Kyle Moneypenny responded with an outline of cost and which sites had the machines and why. Stan Miller also asked about the costs associated with Friday Partners, RJ Guess explained that these costs are not just for marketing but also for the in-depth research the company has conducted over a 3-year period centered on school climate and student opinion. Costs for the Hotel Maya were also questioned, RJ Guess explained this was the second deposit for the January JMCS Professional Development Conference. Moved by Sallie Wilson and seconded by Michael Corbett. Approved 3-0-0-2. Vote: (Ayes: Stan Miller, Michael Corbett and Sallie Wilson. Noes: None. Abstentions: None. Absent: Len Eckhardt and Gil Botello)

D. Approval of New and Termed Employees 09/1/23 - 09/29/23 (Attachment 3, Page 20) Moved by Michael Corbet and seconded by Sallie Wilson. Approved 3-0-0-2.



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Vote: (Ayes: Stan Miller, Michael Corbett and Sallie Wilson. Noes: None.
Abstentions: None. Absent: Len Eckhardt and Gil Botello)

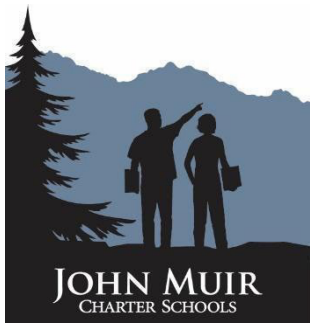
- E. New Administrative Assistant Position (limited term) (Attachment 4, Page 21) RJ Guess presented the position outlining that it is a limited term position tied to the DOR Grant. This position is not adding costs to the budget. Stan Miller asked why education was not listed under requirements. RJ Guess agreed and stated the position would be amended to include education requirements prior to posting. Michael Corbett asked if the new position would be eligible for PERS and RJ Guess confirmed that it would.

7. Discussion Items

- A. JMCS Marketing Plan Mid-Point Presentation - Friday Partners (11:00 am) Friday Partners joined the meeting via Zoom with an overview of the marketing plan, provided templates and requested feedback from the board members in attendance. Stan Miller asked if the templates were being used for both print and projections as some were a bit hard to read. Sallie Wilson asked about the colors, both questions were answered to address these concerns.
- B. JMCS Foundation Report (Gil Botello): absent.
- C. ERATE and Phone Tree Electronic System and Upgrade to VOIP per/Site: Presented by Kyle Moneypenny. Sites would have VOIP phones at most sites which will result in cost savings. Some fees will be reimbursed, which will be reflected in the Vendor Payments Report within the next 2-3 months. RJ Guess also described how this will alleviate the use of personal cell phones by teachers at the school sites.
- D. CEO's Report: RJ Guess updated the board on bill AB-1604 that was vetoed and the fact that there isn't enough support to override it. Orange County Conservation Corps has returned to JMCS, they left in 2012 and will return under the JMCS umbrella in approximately 1 week. It is staffed and although there are still some moving parts, it will be a good partnership.

8. Miscellaneous Information Items

- A. Correspondence: None



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B. Notable Upcoming Dates:

- October 16, 2023: Teacher Planning Day 3
- October 17, 2023: In-Service Day 1
- January 23-25, 2024: JMCS Professional Development Conference at the Hotel Maya, Long Beach

9. Schedule of Future Board Meetings

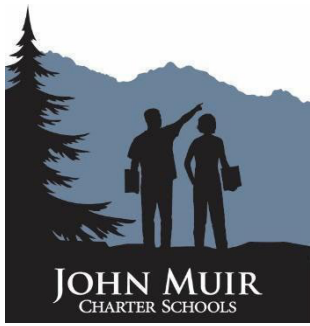
- i. Wednesday, November 8, 2023 , 10:00 am, Sacramento Regional Conservation Corps, 6101 27th St, Sacramento, CA 95822
- ii. Wednesday December 13, 2023, 10:00 am, Sacramento Regional Conservation Corps, 6101 27th St, Sacramento, CA 95822

Board Attendance at Upcoming Meetings:

	11/08/23	12/13/23	01/10/24
Stanton Miller	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Michael Corbett	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Sallie Wilson	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote
Len Eckhardt	Yes / No In-person / Remote	Yes / No / Uncertain In-person / Remote	Yes / No In-person / Remote
Gil Botello	Yes / No In-person / Remote	Yes / No In-person / Remote	Yes / No In-person / Remote

10. Request for Agenda Items

- January Maya In Service (Conference) Update
- Calendar of the budget to be provided, Interim Report December



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11. Adjournment: 11:56 a.m.

This agenda was posted at least 24 hours in advance of the meeting at:

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960 McCourtney Road STE E
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and
www.johnmuircs.com.

DRAFT

Attachment 2

John Muir Charter Schools
Vendor Activity
From 9/26/2023 Through 10/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Abila	ABIL000	10/19/2023	14508	Nov 2023 Financial Software Program Subscription	0000	5800	002	1,659.73
Amazon Capital Services	AMAZ001	10/19/2023	14513	2023 Tassels	0000	4300	001	105.52
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Admin	0000	4300	001	68.97
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Headquarters	0000	4300	001	70.39
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Bus Services	0000	4300	002	23.44
Amazon Capital Services	AMAZ001	10/19/2023	14513	Suppllies for Bus Services	0000	4300	002	21.13
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for IT	0000	4300	004	251.98
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for EJ	0000	4300	050	301.15
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Camarillo	0000	4300	105	222.63
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Tahoe	0000	4300	115	17.34
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Placer	0000	4300	117	243.90
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Norwalk	0000	4300	120	112.89
Amazon Capital Services	AMAZ001	10/19/2023	14513	Return of Supplies for CCNB	0000	4300	202	(393.06)
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for CCNB	0000	4300	202	2,409.02
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for YC Santa Rosa	0000	4300	202	216.44
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for SRCC	0000	4300	204	87.20
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for SFCC	0000	4300	206	85.39
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for CSET	0000	4300	207	4.98
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for UCCIE	0000	4300	209	265.31
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Richmond YB	0000	4300	321	517.95
Amazon Capital Services	AMAZ001	10/19/2023	14513	Acct#A1GJATGXQUAY0W/Supplies for John Muir Charter Schools	0000	4300	322	(17.47)
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Rancho Cielo	0000	4300	322	701.66
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for YC Santa Rosa	0000	4300	322	17.47
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Ready SET OC	0000	4300	408	171.28
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Westside Youth Academy	0000	4300	423	150.44
Amazon Capital Services	AMAZ001	10/19/2023	14513	Acct#A1GJATGXQUAY0W/Supplies for John Muir Charter Schools	0000	4300	424	(31.85)
Amazon Capital Services	AMAZ001	10/19/2023	14513	Computer Bag for LA LGBT	0000	4300	424	30.26
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for LA LGBT	0000	4300	424	72.52
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Westside Youth Academy	0000	4300	424	31.85
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Pine Grove	0000	4300	501	51.35
Amazon Capital Services	AMAZ001	10/19/2023	14513	Epson All In One Printer for Dawn Ryley	0000	4400	001	257.99
Amazon Capital Services	AMAZ001	10/19/2023	14513	Montior for Dawn Ryley	0000	4400	001	212.49
Amazon Capital Services	AMAZ001	10/19/2023	14513	Laptops for Future Staff & GED Test Taking	0000	4400	004	4,126.45

JMCS Board Packet November 8, 2023

9

John Muir Charter Schools
 Vendor Activity
 From 9/26/2023 Through 10/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Amazon Capital Services	AMAZ001	10/19/2023	14513	Acct#A1GJATGXQUAY0W/Supplies for John Muir Charter Schools	0000	4400	100	(808.49)
Amazon Capital Services	AMAZ001	10/19/2023	14513	Apple MacBook Air for OCCC	0000	4400	100	808.49
Amazon Capital Services	AMAZ001	10/19/2023	14513	Chairs for YC Santa Rosa	0000	4400	202	81.35
Amazon Capital Services	AMAZ001	10/19/2023	14513	Folding Table YC Santa Rosa	0000	4400	202	69.41
Amazon Capital Services	AMAZ001	10/19/2023	14513	Laptop for CCNB	0000	4400	202	938.73
Amazon Capital Services	AMAZ001	10/19/2023	14513	Apple MacBook Air for OCCC	0000	4400	203	808.49
Amazon Capital Services	AMAZ001	10/19/2023	14513	Charging Cart for SFCC	0000	4400	206	484.99
Amazon Capital Services	AMAZ001	10/19/2023	14513	Laptop for Riverside	0000	4400	211	808.49
Amazon Capital Services	AMAZ001	10/19/2023	14513	Charging Cart for Success Center	0000	4400	320	484.99
Amazon Capital Services	AMAZ001	10/19/2023	14513	Laptop for Richmond YB	0000	4400	321	938.73
Amazon Capital Services	AMAZ001	10/19/2023	14513	Portable Whiteboard for Rancho Cielo	0000	4400	322	425.61
Amazon Capital Services	AMAZ001	10/19/2023	14513	Laptop for LA LGBT	0000	4400	424	325.12
Amazon Capital Services	AMAZ001	10/19/2023	14513	Stand Up Desk for LA LGBT	0000	4400	424	237.17
Amazon Capital Services	AMAZ001	10/19/2023	14513	Supplies for Admin/Recruitment	0029	4300	001	108.23
Anna Pizelo	PIZE000	10/5/2023	14484	09/01-09/27/2023 Mileage Reimbursement	0000	5200	001	796.48
Anna Pizelo	PIZE000	10/5/2023	14484	Monthly Rent for Storage Unit to Store Inventory	0000	5800	001	82.60
AT&T	ATT0001	10/5/2023	14471	Ban#9391028101/Phn for SLO	0000	5930	110	17.63
AT&T	ATT0001	10/5/2023	14471	Ban#9391028068/Internet for Delta	0000	5940	101	214.10
AT&T	ATT0001	10/19/2023	14515	Ban#9391028095/Phn for Chico	0000	5930	102	98.95
AT&T	ATT0001	10/19/2023	14515	Acct#9391081852/Phn for Placer	0000	5930	117	25.55
AT&T	ATT0001	10/19/2023	14515	Ban#9391028095/Internet for Chico	0000	5940	102	163.71
AT&T	ATT0002	10/19/2023	14516	Acct#150773226/Internet for Redding	0000	5940	111	42.80
AT&T	ATT0002	10/19/2023	14517	Acct#151953127/Internet for Tahoe	0000	5940	115	53.50
Atrium Court, LLC	ATRO00	10/19/2023	14514	November 2023 Rent for YC Santa Rosa	0000	5600	202	3,040.20
Bank of America	BOABROO	10/13/2023	14495	Supplies for Earle Jamieson	0000	4300	050	781.57
Bank of America	BOADICK	10/13/2023	14496	09/01-09/30/2023 Travel for Dickason, Cristina	3182	5200	001	29.71
Bank of America	BOADICK	10/13/2023	14496	Bus Passes for Stdts @ Norwalk	5634	5800	008	27.00
Bank of America	BOAGUES	10/13/2023	14497	09/01-09/30/2023 Travel for Guess, RJ	0000	5200	001	1,394.38
Bank of America	BOAGUES	10/13/2023	14497	Shipping/Postage for Admin	0000	5920	001	82.39
Bank of America	BOALEEO	10/13/2023	14498	Hotel Deposit for 2023 CalCAPA Conference/Lee, Lita	0000	5200	001	1,958.51
Bank of America	BOALEEO	10/13/2023	14498	Reg Fee for 2023 CalCAPA Conference/Lee, Lita	0000	5200	001	250.00
Bank of America	BOAMCCO	10/13/2023	14499	09/01-09/30/2023 Travel McConnell, Dawn	0000	5200	001	15.00
Bank of America	BOAMONN	10/13/2023	14500	Evolis ID Card Printer for Admin	0000	4400	001	1,995.00
Bank of America	BOAMONN	10/13/2023	14500	MacBook Pro for RJ Guess	0000	4400	001	2,619.15

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 Vendor Activity
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Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Bank of America	BOAMONN	10/13/2023	14500	Evolis ID Card Printer for YC Santa Rosa	0000	4400	202	1,995.00
Bank of America	BOAMONN	10/13/2023	14500	Evolis ID Card Printer Rancho Cielo	0000	4400	322	1,995.00
Bank of America	BOAMONN	10/13/2023	14500	Advertisement for Employee Recruitment	0000	5800	001	956.20
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/Lee, Lita	0000	5800	001	20.05
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/McConnell, Dawn	0000	5800	001	20.05
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/Pizelo, Anna	0000	5800	001	20.05
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/Ryley, Dawn	0000	5800	001	20.05
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Texting App for Stdts	0000	5800	001	189.62
Bank of America	BOAMONN	10/13/2023	14500	MS Office Suite for Admin	0000	5800	001	10.47
Bank of America	BOAMONN	10/13/2023	14500	MS Windows 11 Pro for Admin	0000	5800	001	119.97
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/Lawson, E	0000	5800	002	20.05
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/Wood, T	0000	5800	002	20.05
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/Stokes Jessica	0000	5800	003	20.05
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/Sturgis	0000	5800	003	20.04
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/Moneypenny	0000	5800	004	20.04
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/LA	0000	5800	119	20.05
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/YC Santa Rosa	0000	5800	202	20.05
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/Paulino, Janell	0000	5800	322	20.05
Bank of America	BOAMONN	10/13/2023	14500	Mo. Subscription to Google Voice for VOALA	0000	5800	323	13.32
Bank of America	BOAMONN	10/13/2023	14500	Mo Subscription for Adobe Acrobat/LA LGBT	0000	5800	423	20.05
Bank of America	BOAMONN	10/13/2023	14500	Shipping/Postage of Inventory	0000	5920	004	256.46
Bank of America	BOAMONN	10/13/2023	14500	Internet for Monterey	0000	5940	114	96.30
Bank of America	BOAMONN	10/13/2023	14500	Internet for UCCIE	0000	5940	209	208.99
Bank of America	BOAMOOR	10/13/2023	14501	Food for SRCC	0000	4300	204	125.76
Bank of America	BOAMOOR	10/13/2023	14501	09/01-09/30/2023 Travel for Moore, Jocelyn	3182	5200	008	296.00
Bank of America	BOAMOOR	10/13/2023	14501	Bus Passes for Stdts @ CSET	5634	5800	008	250.00
Bank of America	BOANAVA	10/13/2023	14502	Adobe Acrobat Mo Subscription for Navarrete, Rachael	0000	5800	002	19.99
Bank of America	BOANAVA	10/13/2023	14502	Mo Financial Software Hosting Fee	0000	5800	002	462.00
Bank of America	BOANAVA	10/13/2023	14502	Employee Transportation Services/Payroll Deductions	0000	9529	000	183.00
Bank of America	BOAPIZE	10/13/2023	14503	Supplies for Westside Youth Academy	0000	4300	423	51.89
Bank of America	BOAPIZE	10/13/2023	14503	Supplies for LA LGBT	0000	4300	424	79.67
Bank of America	BOAPIZE	10/13/2023	14503	Monthly Rent for Storage Unit/VOALA Inventory	0000	5800	001	118.00
Bank of America	BOAPIZE	10/13/2023	14503	Payment to Move Printer @ VOALA Anaheim	0000	5800	001	364.00

John Muir Charter Schools
 Vendor Activity
 From 9/26/2023 Through 10/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Bank of America	BOAPIZE	10/13/2023	14503	Reg Fee for Book Study on Courageous Converstation	0000	5800	001	295.00
Bank of America	BOAPIZE	10/13/2023	14503	Field Trip for Norwalk	0000	5800	120	293.00
Bank of America	BOAPIZE	10/13/2023	14503	Curriculum Supplies	0023	4300	001	220.50
Bank of America	BOAREED	10/13/2023	14504	0901-09/30/2023 Credit Card Transactions/Reed, Tom	0000	5200	006	339.29
Bank of America	BOARYLE	10/13/2023	14505	Muir Strong Bracelets	0000	4300	001	482.63
Bank of America	BOARYLE	10/13/2023	14505	Supplies for Headquarters	0000	4300	001	360.03
Bank of America	BOARYLE	10/13/2023	14505	Shredding for Admin/Headquarters	0000	5800	001	46.80
Bank of America	BOARYLE	10/13/2023	14505	Postage/Shipping for Admin	0000	5920	001	371.42
Bank Of America	BOASCHO	10/13/2023	14506	Google Mail Merge for Scholl, Aaron	0000	5800	001	39.39
Bank of America	BOASMI...	10/13/2023	14507	Supplies for Admin	0000	4300	001	84.10
Bank of America	BOASMI...	10/13/2023	14507	0901-09/30/2023 Travel Smith, Eric	3182	5200	001	6.53
Berkshire Hathaway Homestate Companies	BERK000	10/5/2023	14472	Policy#JOWC218736/Oct 2023 Workers Comp	0000	9516	000	2,146.06
Blake Anderson	ANDE002	10/5/2023	14470	08/08-08/28/2023 LiveScan/CTC Permit Reimbursement/Rancho	0000	5800	001	201.65
Blue Shield of California	BLUE000	10/19/2023	14518	Nov 2023 Health Insurance	0000	9514	000	50,704.77
Bolita Lee	LEEB000	10/5/2023	14478	08/03-09/27/2023 Mileage Reimbursement	0000	5200	001	1,243.19
CalPers	CALP000	9/28/2023	Wire 9.28.... CalPe	EE/ER Contributions for 09/30/2023 Payroll Reporting Period	0000	9512	000	31,567.08
CatapultK12	DNAD000	9/21/2023	14428	Oct 2023 Website/Video Hosting	0000	5800	004	948.95
Central City Neighborhood Partners	CENT001	10/19/2023	14519	November 2023 Rent for GEM Academy	0000	5600	402	3,373.00
Charter Communications	CHAR000	10/19/2023	14520	Acct#128514001/Phn for Riverside	0000	5930	211	39.99
Charter Communications	CHAR000	10/19/2023	14520	Acct#110629101/Internet for LA	0000	5940	119	59.99
Charter Communications	CHAR000	10/19/2023	14520	Acct#110629101/Internet for Riverside	0000	5940	211	99.98
City of Riverside	CITYR00	10/19/2023	14521	November 2023 Rent for Riverside	0000	5600	211	1,312.08
Comcast	COMC000	10/5/2023	14473	Acct#8155600110424598/Internet for Headquarters	0000	5940	001	237.45
Comcast	COMC000	10/5/2023	14474	Acct#8155300342550860/Phn for YC Santa Rosa	0000	5930	202	87.75
Conservation Corp Long Beach	CONSO00	10/19/2023	14522	November 2023 Rent for RJ Guess	0000	5600	001	237.80
Cristina A Dickason	DICK000	10/5/2023	14476	09/01-09/28/2023 Mileage Reimbursement/UCCIE	0000	5200	209	794.65
Cristina A Dickason	DICK000	10/5/2023	14476	09/27/2023 Mileage Reimbursement	6332	5200	008	109.78

John Muir Charter Schools
Vendor Activity
From 9/26/2023 Through 10/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Cset - Comm Svcs/Employment Tr	CSET000	10/19/2023	14525	Sept 2023 Fac Exp/Janitorial Supplies for CSET	0000	4300	207	277.86
Cset - Comm Svcs/Employment Tr	CSET000	10/19/2023	14525	Sept 2023 Fac Exp/Supplies for CSET	0000	4300	207	20.96
Cset - Comm Svcs/Employment Tr	CSET000	10/19/2023	14525	Sept 2023 Fac Exp/Utilities for CSET	0000	5500	207	1,349.05
Cset - Comm Svcs/Employment Tr	CSET000	10/19/2023	14525	Sept 2023 Fac Exp/Rent for CSET	0000	5600	207	1,446.16
Cset - Comm Svcs/Employment Tr	CSET000	10/19/2023	14525	Sept 2023 Fac Exp/Indirect Overhead Charges for CSET	0000	5800	207	663.25
Cset - Comm Svcs/Employment Tr	CSET000	10/19/2023	14525	Sept 2023 Fac Exp/Janitorial Services for CSET	0000	5800	207	1,314.66
Cset - Comm Svcs/Employment Tr	CSET000	10/19/2023	14525	Sept 2023 Fac Exp/Security Services for CSET	0000	5800	207	893.87
Cset - Comm Svcs/Employment Tr	CSET000	10/19/2023	14525	Sept 2023 Fac Exp/Phn for CSET	0000	5930	207	487.27
Culligan of Sacramento	CULL000	10/5/2023	14475	Acct#945656/Water Service for EJ	0000	4300	050	89.60
Dawn Ryley	RYLE0000	10/19/2023	14545	Coffee for the Board Meeting	0000	4300	001	20.00
Dawn Ryley	RYLE0000	10/19/2023	14545	09/13-10/11/2023 Milegae Reimbursement	0000	5200	001	124.45
Emilia Lawson	LAWS000	10/19/2023	14533	10/09-10/12/2023 Mileage Reimbursement	0000	5200	002	56.25
Employment Development Dept	EMPL000	10/19/2023	14528	04/01-06/30/2023 SEF Local Experience	0000	5800	001	146.15
Envoy Plan Services, Inc	ENVO001	9/28/2023	14453	EE Envoy Contributions for 09/30/2023 Payroll Period	0000	9523	000	5,100.00
Envoy Plan Services, Inc	ENVO002	10/19/2023	14529	Sept 2023 403(b) Acct Monthly Maintenance Fee	0000	5800	001	50.00
Franchise Tax Board	FRAN000	9/28/2023	14454	Case#556413022/FTB Garnishment	0000	9520	000	500.00
Friday Partners LLC	FRI0000	10/19/2023	14530	Student Leadership Program 1 of 3 Payments	6318	5800	008	22,150.00
Frontier Communications	FRON000	10/19/2023	14531	Acct#56286801910227145/Phn for Norwalk	0000	5930	120	193.45
Frontier Communications	FRON000	10/19/2023	14531	Acct#56286801910227145/Internet for Norwalk	0000	5940	120	100.68
Intermedia.net Inc	INTE001	10/5/2023	14477	Phn Services for Headquarters	0000	5930	001	99.62
Jessica Stokes	STOK000	10/5/2023	14489	09/18/2023 Supply Reimbursement	0000	4300	003	71.21
Jessica Stokes	STOK000	10/5/2023	14489	09/22/2023 Postage Reimbursement	0000	5920	003	9.65
John Muir Charter Schools Foundation	JMCSF000	9/28/2023	14456	Sept 2023 Donation/EE Payroll Deductions	0000	9528	000	60.00
Kaiser Foundation Health Plan Inc.	KAIS000	10/19/2023	14532	Cst ID#1731133499/Nov 2023 Health Insurance	0000	9514	000	10,139.17

John Muir Charter Schools
 Vendor Activity
 From 9/26/2023 Through 10/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Kaiser Foundation Health Plan Inc.	KAIS000	10/19/2023	14532	Cst ID#8868351686/Nov 2023 Health Insurance	0000	9514	000	9,210.02
MetLife Small Business Center	MET000	10/19/2023	14534	Nov 2023 Dental Insurance	0000	9514	000	5,565.31
Michael Corbett	CORB001	10/19/2023	14523	09/13-10/11/2023 Mileage Reimbursement	0000	5200	001	74.67
Miller Court Properties	MILL002	10/19/2023	14535	Nov 15-Dec 14, 2023 Rent for STE G/HQ	0000	5600	001	800.00
Miller Court Properties	MILL002	10/19/2023	14535	November 2023 Rent for Headquarters	0000	5600	001	2,626.00
Miller Court Properties	MILL002	10/19/2023	14535	November 2023 NNN's Charges for Headquarters	0000	5800	001	1,002.39
Morgan Records Management, LLC	MORG000	10/19/2023	14536	2nd Deposit for Scanning Project of Records	0000	5800	001	5,214.56
Morgan Records Management, LLC	MORG000	10/19/2023	14536	2nd Invoice for Digitation of Records Project	0000	5800	001	12,408.39
Morgan Records Management, LLC	MORG000	10/19/2023	14536	Monthly Invoice for Scanning/Digitation Project	0000	5800	001	2,390.44
Nevada County Superintendent of Schools	NCSOS00	10/5/2023	14479	EE/ER STRS Contributions for 09/01-09/30/2023 Reporting Per	0000	9511	000	110,979.38
New Readers Press	NEWR000	10/19/2023	14538	GED Ready Vouchers	0000	5800	001	1,200.00
ODP Business Solutions, LLC	OFFI000	9/28/2023	14459	Supplies for Rancho Cielo	0000	4300	322	65.57
ODP Business Solutions, LLC	OFFI000	10/5/2023	14480	File Cabinet for Rancho Cielo	0000	4400	322	284.81
ODP Business Solutions, LLC	OFFI000	10/19/2023	14539	Supplies for Rancho Cielo	0000	4300	322	307.55
One Ring Networks	ONER000	10/5/2023	14481	Internet for Camarillo	0000	5940	105	299.00
Optimum	OPTI000	10/19/2023	14540	Acct#07715-125282-01-0/Internet for Fortuna	0000	5940	112	148.86
Optimum Foods LLC	OPTI001	10/5/2023	14482	Food for SLO	0000	4300	110	634.48
Optimum Foods LLC	OPTI001	10/19/2023	14541	Food for Solano	0000	4300	106	348.82
Optimum Foods LLC	OPTI001	10/19/2023	14541	Food & Milk for Pomona	0000	4300	107	558.47
Optimum Foods LLC	OPTI001	10/19/2023	14541	Food for Redding	0000	4300	111	508.36
Optimum Foods LLC	OPTI001	10/19/2023	14541	Food & Milk for Richmond	0000	4300	321	497.54
Optum Financial, Inc.	OPTU000	10/19/2023	14542	Sept 2023 HSA Monthly Service Fee	0000	5800	001	12.75
Paradise Drinking Water	PARA000	10/5/2023	14483	Acct#020860/Water Service for Ready SET OC	0000	4300	408	22.90
Philadelphia Insurance Co.	PHIL000	10/19/2023	14543	Acct#78807985/Oct 2023 Liability Insurance	0000	5400	001	3,174.84
Pitney Bowes Bank Inc Reserve Account	PITN002	9/28/2023	14461	October 2023 Postage Refill for John Muir Charter	0000	5920	001	500.00
Power Business Technology	POWE004	10/5/2023	14485	Acct#JM02/Copier @ Headquarters	0000	5600	001	4.90
Principal Life Insurance Company	PRIN000	10/19/2023	14544	Nov 2023 Life Insurance	0000	9514	000	530.14
Rachael Navarrete	NAVA000	10/19/2023	14537	10/09/2023 Travel Reimbursement	0000	5200	002	37.99

John Muir Charter Schools
 Vendor Activity
 From 9/26/2023 Through 10/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Rancho Cielo Inc	RANC000	10/5/2023	14486	Sept 2023 Reimb for Student Lunches @ Rancho Cielo	0000	4300	322	9,642.50
Rancho Cielo Inc	RANC000	10/5/2023	14486	Oct 2023 Rent for Rancho Cielo	0000	5600	322	12,083.33
Rancho Cielo Inc	RANC000	10/5/2023	14486	Postage Usage Reimbursement	0000	5920	322	165.20
Rancho Cielo Inc	RANC000	10/5/2023	14486	Sept 2023 Phn for Rancho Cielo	0000	5940	322	120.00
Richard Guess	GUES000	9/28/2023	14455	08/31-09/29/2023 Travel Reimbursement	0000	5200	001	1,699.89
Sacramento RCC	SACR000	9/28/2023	14463	Water Fountain for SRCC	0000	4400	204	1,200.64
Sacramento RCC	SACR000	9/28/2023	14463	Door Repair for SRCC	0000	5800	204	1,836.00
Sacramento RCC	SACR000	9/28/2023	14463	Water Fountain Installation for SRCC	0000	5800	204	1,250.00
Sacramento RCC	SACR000	9/28/2023	14463	Rent for 22/23 School Year for SRCC	0000	9200	000	12,210.00
San Francisco Conserv Corps	SANF000	10/5/2023	14487	Oct 2023 Rent for SFCC	0000	5600	206	408.33
So Calif Mountains Foundation	SOCA000	10/19/2023	14546	Oct 2023 Fac Exp for UCCIE	0000	5600	209	3,071.67
State of California Department of Justice	DOJ000	10/19/2023	14527	Sept 2023 Fingerprinting For John Muir	0000	5800	001	211.00
Sterling Administration	STER000	10/5/2023	14488	Nov 2023 DCA Funding Contributions	0000	9524	000	643.32
Sterling Administration	STER000	10/5/2023	14488	Nov 2023 FSA Funding Contributions	0000	9524	000	1,122.47
Swing Education, Inc.	SWIN000	10/5/2023	14490	09/23-09/29/2023 Sub Services for Pomona	0000	5800	107	487.50
Swing Education, Inc.	SWIN000	10/5/2023	14490	09/23-09/29/2023 Sub Services for Richmond YB	0000	5800	321	628.00
Swing Education, Inc.	SWIN000	10/19/2023	14547	10/07-10/13/2023 Sub Services for Richmond	0000	5800	321	785.00
Tammie Wood	WOOD001	10/19/2023	14548	10/09-10/12/2023 MIP Conference Travel Reimbursement	0000	5200	002	52.51
The Corps Network	CORP000	10/19/2023	14524	TCN FY2024 Dues for JMCS	0000	5800	001	900.00
Toshiba Financial Services	TOSH000	10/5/2023	14491	Crt#450-0109980-000/Copier for Headquarters	0000	5600	001	865.64
Verizon Wireless	VERI000	10/5/2023	14493	Internet & Hot Spots for IT	0000	5940	004	114.32
Verizon Wireless	VERI000	10/5/2023	14493	Internet & Hot Spots for Pomona	0000	5940	107	54.66
Verizon Wireless	VERI000	10/5/2023	14493	Internet & Hot Spots for Norwalk	0000	5940	120	109.32
Young, Minney & Corr, LLP	YOUN001	10/19/2023	14549	Legal Services for Sept 2023	0000	5803	001	1,040.00
Your Dream Properties	YOUR000	9/28/2023	14469	Internet Service @ Ready SET OC	0000	5940	408	77.98
Your Dream Properties	YOUR000	10/19/2023	14550	November 2023 Rent for Ready SET OC	0000	5600	408	1,820.00
Your Dream Properties	YOUR000	10/19/2023	14550	November 2023 Maintenance Fee for Ready SET OC	0000	5800	408	60.00
Transaction Total								<u>392,652.14</u>

John Muir Charter Schools
 Vendor Activity
 From 9/26/2023 Through 10/25/2023

Vendor Name	Vendor ID	Check/Vo... Date	Chec... Num...	Transaction Description	Res... Code	Obj... Code	Site Code	Expenses
Report Opening/Current Balance								_____
Report Transaction Totals								392,652.14
Report Current Balances								_____ =====

**John Muir Charter Schools
Report of New Employees
10/1/23 - 10/31/23**

<u>Employee Name</u>	<u>Site</u>	<u>Position</u>	<u>FTE</u>	<u>Start Date</u>	<u>EE replaced (term date)</u>
Alyssa DeRuosi	Rancho Cielo	Instructional Asst	hourly	10/10/2023	n/a
Taylor Matz	Rancho Cielo	Teacher	hourly	10/4/2023	n/a
Francisco Sagrero	Rancho Cielo	Instructional Asst	1.00	10/5/2023	n/a

**John Muir Charter Schools
Employee Status Changes
10/1/23 - 10/31/23**

<u>Employee Name</u>	<u>Prev Site</u>	<u>New Site</u>	<u>Prev Position</u>	<u>New Position</u>	<u>Start Date</u>
William Infanto		same	Teacher	same	10/1/2023
Mauriyer Monge Martinez**GEMA		same	Assistant Regist	Teacher	10/5/2023
Laura Veloz	Ready Set	OCCC	Teacher	same	10/23/2023

William Infanto increased from .50 fte to 1.0 fte & a step adjustment
 Mauriyer Monge Martinez increased from .625 fte as an Asst Registrar to 1.0 fte as a teacher
 Laura Veloz site chage

**John Muir Charter Schools
Report of Termed Employees
10/1/23 - 10/31/23**

<u>Employee Name</u>	<u>Site</u>	<u>Position</u>	<u>FTE</u>	<u>Term Date</u>
Taylor Matz	Rancho Cielo	Hourly Teacher	hourly	10/31/2023
Hayley Moynihan	Rancho Cielo	Teacher	1.0	10/23/2023

John Muir Charter Schools Resolution 23-06

Resolution Honoring Mr. Bruce Saito Upon His Retirement From The California Conservation Corps

WHEREAS, Bruce Saito has served the Los Angeles Conservation Corps and California Conservation Corps, as a leader in the Conservation Corps and Youth Development Movement for over 47 years; and

WHEREAS, Bruce Saito has worked tirelessly with Conservation Corps and Youth Development programs both in California and nationally; and

WHEREAS, Bruce Saito has transformed the Conservation Corps movement in California into a model for programs in all 50 states and internationally to emulate; and

WHEREAS, Bruce Saito is well known for his leadership, wise counsel, sound judgment, and exceptional dedication to the Corpmembers, leaders, and staff of Conservation Corps in California and nationally; and

WHEREAS, Bruce Saito's commitment to access to training, work experience, life skills, leadership skills, and education for all Corpmembers in California is reflected in the number of young men and women who have graduated from high school and gone on to fulfilling careers through the conservation corps movement; and

WHEREAS, Bruce Saito has been instrumental in the conservation corps in California's numerous awards for excellence from city, state and national organizations; and

WHEREAS, Bruce Saito's pursuit of justice, training, work experience, life skills, leadership skills, and education for all young people in California and nationally has been recognized by his receipt of many awards; and

WHEREAS, throughout his career as Executive Director of the Los Angeles Conservation Corps and the California Conservation Corps, Bruce Saito has lived the mission of the conservation corps movement, to serve young people, staff and the public by promoting the conservation corps movement; and

WHEREAS, after 47 years of exemplary service to the conservation corps movement and the public, Bruce Saito has decided to retire as Director of the California Conservation Corps as of October 31, 2023; but only to return to work on future projects essential to the conservation corps movement; and

NOW, THEREFORE, BE IT RESOLVED, on this 8th day of November, 2023, that the Board of Directors of the John Muir Charter Schools conveys its deepest gratitude to Mr. Bruce Saito for distinguished service to the Los Angeles Conservation Corps, the California Conservation Corps, and the conservation corps and youth development community and congratulates him on the occasion of his retirement as Director of the California Conservation Corps.

Attachment 5

Financial Reporting Due Dates

Item	Board Approved	Due to COE
Adopted Budget	June	July 1
First Interim, for period ending 10/31	December	December 15
Second Interim, for period ending 1/31	March	March 15
Third Interim, for period ending 4/30*	June	June/July 1
Unaudited Actuals	September	September 15
Audited Financial Statements	December	December 15

*Due June 1st if district is qualified or negative at 2nd Interim.