

**John Muir Charter Schools
AB 104- Pupil Instruction:
Retention, Grade Changes and Exemptions
Request Form**

Student's First Name	Student's Last Name	Student's ID Number
Grade Level in 2020-21	Parent's Name	Parent Email Address

Please initial next to one of the rows below. Your initials indicate a request for that option.

Student Initials	Parent Initials	Statement
		High school students during the 2020-2021 school year may request to have one or more of their letter grades converted to Pass/Fail. I understand that this change will not affect the student's GPA, but that some universities may not accept a grade of "Pass." <i>If requesting this option, please include a copy of the Grade Change Form on page 2.</i>
		If the student was in their third or fourth year of high school in the 2020-2021 school year and the student did not graduate and is not on-track to graduate, the student may request to remain a JMCS student for one additional year.
		If the student was in their third or fourth year of high school in the 2020-2021 school year and failed to meet one or more classes needed to meet high school graduation requirements, and either did not graduate or is not on track to graduate, the student may request to reduce the graduation requirements to the state minimum requirements for graduation. I understand that I may not be eligible to attend a 4-year university directly after high school and may need to attend a community college.
		Additional Student Specific Notes:

Parent's Signature (If student under age 18)	Parent's Signature (If student under age 18)	Student's Signature
Outcome (For JMCS Use Only)		Signature of CEO, COO, or Regional Director

GRADE CHANGE APPLICATION SCHOOL YEAR 2020–2021

Instructions:

Parents of students shall complete the form below to request a grade change for the 2020–21 school year. Fill in all fields, sign the form, and submit to your child’s local educational agency.

Student Information:

First Name:

Last Name:

Student ID:

Student Grade: 9 10 11 12

School Information:

School Name:

Semester: Fall Spring Summer

Term (Block Schedule): Term 1 Term 2 Summer

Courses to be changed:

Course Code	Course Title	Teacher Name	Current Grade	Grade Change P/NP

Education Code:

Pursuant to *Education Code* Section 29066.5 (2)(b): The parent, guardian, or education rights holder of a pupil or, for a pupil 18 years of age or older, the pupil who was enrolled in high school and enrolled in a course during the 2020–21 school year may apply to the pupil’s local educational agency to have a letter grade earned for that course, as reflected on the pupil’s transcript, changed to a Pass or No Pass grade.

Parent/Guardian/Education Rights Holder Signature:

Today's Date